



First United Methodist Church

McHenry, Illinois

Job Description

Position Title: Music Director

Reports To: Pastor, Staff-Parish Relations Committee (SPRC)

Result Expected:

Foster and promote the use of music to set the tone for worship and praise.

Spiritual Gifts and Qualifications Helpful for the Job:

The Music Director should possess the spiritual gifts of leadership and administration. Additional skills required include knowledge of music, organizational skills and an ability to create and implement a vision.

Essential Duties and Responsibilities:

Position Overview

- Support the people who serve in music leadership roles.
- Assist performers with music selections.
- Support the pastor's message by incorporating thematic music when possible.
- Direct music groups or arrange for guest conductors when needed.
- Create a fluid vision for music that meets the ever-changing demands of a Methodist service.

Job Requirements

- Musical background
- An ability to implement a vision
- Organizational / Administrative Skills

- Find musicians for “ensemble” music (soloists, duets, trios, hand bells, instrumentals, etc.) throughout the entire year.
 - Coordinate Wednesday rehearsal schedules including accompanists
 - Create schedule and communicate to all those participating
 - Attendance Requirements
 - Attend Sunday worship during the regular worship season (Sept-May)
 - Attend rehearsals when needed during regular worship season (Sept-May)
 - Attend monthly Worship Committee meetings
 - Create various methods for teaching unfamiliar hymns to the congregation. This may include leading or arranging for a leader to teach the hymns as the congregation gathers for service.
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Education: Music background

Certification: N/A

Qualifications: See above list

Time Commitment: estimated to be 20 hours per month

Salary: \$360 / month
